

- ☐ Ski Sundown Program Registration and WPRD Registration and Bus Payment
- ☐ Create an online account at www.skisundown.com and click **BUY ONLINE** or go to <https://store.skisundown.com/>
- ☐ Click **My Account** or *blue account icon* to register for a new account or sign into existing account.
- ☐ Add Family Members – To add a family member, go to the **My Account** icon and click on **family**. Enter all information for the child.
- ☐ Links and package options are noted on the attached letter from Ski Sundown for parents to make desired purchases on SkiSundown website (Lift/Lesson, Lift Only, Passholder Lesson and Rentals)

- ☐ Use the school promo code **WILBRAHAMMIDDLE** to apply at checkout. **Be sure to enter this code before purchase is complete.** **NOTE:** SkiSundown recommends saving your credit card information on your account so it is accessible for future purchases or refunds.
- ☐ WPRD Registration Form with WPRD Waiver (Parent/guardian **AND** participant signature required)
- ☐ WPRD Participant Information Form (Parent/guardian signature required)
- ☐ Ski Sundown Online Participant Information & Program Agreement (Parent/guardian **AND** participant signature required)
- ☐ Ski Sundown Online Participant and Parent/Guardian must watch the Ski Sundown NSSA Safety Video and Guidelines

WPRD 2027 SKI PROGRAM POLICIES & PROCEDURES

ELIGIBILITY

Ski Sundown's 5-week Friday Night Ski & Ride Program for 2027 is open to Grade 6-8 Wilbraham Middle School & school choice students only.

SPECIAL NEEDS

Please notify the Recreation Department at the time of registration if any skier/boarder requires special attention due to physical or medical issues. Ski Sundown has an incredible Adaptive Program.

EQUIPMENT

- Parents can drop equipment off at WMS between 7:00 – 7:30 a.m. in the front vestibule. No equipment is allowed on a school bus.
- No student is to be dropped off with equipment before 7:30 a.m.
- Equipment goes into the front vestibule of the school building. It is required that all students place their name on everything they plan on bringing.
- The WMS or the WPRD are NOT responsible for any lost or stolen items
- After school ends students may get their equipment and change into proper ski wear. No ski boots are to be worn on the bus.

Helmets are to be worn at all times while skiing/snowboarding. If a child is caught without a helmet, she/he will be warned once; a second infraction will result in her/his pass being suspended for the remainder of the day

DROP OFF AND PICK UP PROCEDURE

Children should be ready at WMS between 2:15 p.m. – 2:30 p.m. **The bus will depart for Ski Sundown at exactly 2:30 p.m. - no exceptions will be made.** Parents must pick their children up between 10:00 p.m. – 10:15 p.m. at WMS. No child will be released to anyone other than the appointed parent unless a list of other acceptable people is given to a supervisor **prior to the bus leaving WMS.** Do not send anyone not on this list to pick up your child. Please be on time when picking up your child/children. Be considerate of our chaperones, they have just spent seven fun but very exhausting hours supervising the skiers and would like to go home. We will not leave a child unsupervised. If you are more than ten minutes late in picking your child up, your primary phone number will be called, then your emergency phone number. If we are unable to reach you and/or your emergency contacts, the Wilbraham Police Department will be called.

BEHAVIORAL POLICY

The Wilbraham Parks & Recreation Dept. (WPRD) has adopted a zero tolerance policy for this program. It is a privilege for the participants to partake in this event - any behavior deemed detrimental to the program by a supervisor and/or ski instructor will result in the student being immediately dismissed from the program. If your child is dismissed from the program **NO REFUND WILL BE GIVEN!** No staff member, child, or Ski Sundown patron shall be subjected to verbal or physical abuse by a child enrolled in this program. This includes, but is not limited to: humiliation, foul or abusive language, or ridicule.

- If your child “skips” his/her lesson, your child will not be allowed to attend the program the following week. A second offense will result in your child being removed from the program. **NO REFUNDS WILL BE ISSUED.**
- If at any time Ski Sundown personnel or a supervisor feels your child is skiing/snowboarding in a reckless or unsafe manner, we will pull your child's ticket for the remainder of the day. Your child will also not be allowed to attend the program the following week. **NO REFUNDS WILL BE ISSUED.**
- The primary goal of these discipline measures is to ensure the safety of the group and to remain in good standing with Ski Sundown and the bus company. Behavior determined to be detrimental to the program is at the discretion of the supervisors. Due to the nature of the program, students will not have the benefit of a “second chance.” Since parents will not be immediately available to discuss the behavioral issues, once determined by the supervisors all discipline decisions are final. If a participant is dismissed from the program, **A REFUND WILL NOT BE GRANTED UNDER ANY CIRCUMSTANCE.**

CHECK IN POLICY

In order to ensure the safety of all participants, the Ski & Ride Program will require participants to check in hourly with an assigned supervisor. A group of ten students will be assigned to a supervisor, and students are responsible for checking in with that supervisor at these times throughout the day:

2:15 – 2:30 p.m.	Check in at WMS
3:45 – 4:00 p.m.	Check in at Ski Sundown
5:50 p.m.	Check in at lodge
7:10 p.m.	Check in half way through open ski at lodge
8:00 p.m.	Check in at the end of open ski at lodge
8:30 p.m.	Check in prior to bus departing Ski Sundown
10:00 – 10:15 p.m.	Check out with student and parent/guardian at WMS

If a student purposely disregards a check in with their appropriate supervisor at the given time, he/she will be treated as missing and located by ski patrol. He/she will not be allowed to participate for the rest of the evening. They will spend the remaining time in the lodge with their supervisor, and further discipline may follow if deemed necessary.

REFUND POLICY

- In the event the WPRD cancels the program, you will receive a full refund. Please allow at least 30 business days for a refund check to be processed.
- **WPRD Refund Deadline is November 12, 2026** and will only be processed if a replacement participant can be found.
- **Prior to January 4, 2027** Ski Sundown will issue a refund for their fees ONLY (**WPRD Admin/Bus fee is NON-REFUNDABLE**). Once the program has started no refunds will be given under any circumstance. **Please read Ski Sundown's policies.**
- If the program is cancelled due to inclement weather or no snow, no refunds will be given. The WPRD will attempt to coordinate a make-up day with Ski Sundown, however transportation will only be provided if a bus is available. If a make-up day cannot be coordinated no refunds will be given.
- Single absences will not be refunded.
- If a participant is dismissed from the program for disciplinary issues, a refund will not be granted under any circumstance.

MISCELLANEOUS

- If a participant is injured during the Ski & Ride Program and must be transported to a hospital, he/she will be taken to Charlotte Hungerford Hospital in Torrington, CT
- No student is allowed back into the school after 2:30 PM
- School paraphernalia goes on the Ski Sundown bus with the child, items can be left on the bus during skiing/boarding.
- Food can be purchased at the Ski Lodge. No eating will be allowed on the bus, and no stops will be made along the trip.
- No one is allowed to go home from Ski Sundown by transportation other than the bus, unless written permission from a parent is given to a chaperone **prior to the bus leaving WMS**
- If the mountain has to close Ski Sundown will offer a make-up date, however transportation will only be provided if a bus is available.
- If school or after school activities are cancelled, then the Ski Sundown Program is cancelled regardless of the weather
- If school is cancelled and Ski Sundown is open, Ski Sundown will offer a make-up date. Transportation will only be provided if a bus is available.

PROGRAM DATES

- The Ski Sundown program takes place on Friday nights for the following five weeks (weather dependent):
 - Friday, January 8, 2027
 - Friday, January 15, 2027
 - Friday, January 22, 2027
 - Friday, January 29, 2027
 - Friday, February 5, 2027
- **IF A SESSION IS CANCELLED, MAKE-UP DATES DEPEND ON SKI SUNDOWN AND BUS COMPANY AVAILABILITY**

IMPORTANT NUMBERS/INFORMATION

Ski Sundown Ski Area:	860-379-7669
Ski Sundown Website:	www.skisundown.com
Wilbraham Parks & Recreation Department:	413-596-2816