

2026 WILBRAHAM MIDDLE SCHOOL "FRIDAY SKI SUNDOWN" PROGRAM REGISTRATION PACKET

REGISTRATION: October 14–October 27

In-office or mail-in registration ONLY (no online) - completed packet AND payment are due at time of registration, NO EXCEPTIONS

**SPACE IS LIMITED – SPOTS ARE FILLED ON FIRST COME BASIS
(50 MAXIMUM PARTICIPANTS)**

NOTE: To run this program we will need a **minimum** of 30 participants and five responsible adults to chaperone. Please call the WPRD if interested in chaperoning three or more weeks - ski skills are optional!

- Be sure to read all the registration information carefully and sign all the necessary documents.
Registration packets will not be accepted at the WPRD without payment and all the necessary forms completed and signed. A list of required forms appears below.
- Take this packet home and read it thoroughly. Complete all the forms and secure the appropriate information and signatures. **The participant's signature is required where indicated.**
- The completed packet may be returned to the Parks & Recreation Department October 14 – October 27 **or until spaces are filled**. Space is limited - once the program fills packets will be accepted to a waiting list only. The waiting list will be utilized if a registered participant drops prior to the start of the program.
- Registration will be accepted on a first come basis with the **completed** packet. We are not able to "hold a spot" until paperwork is properly completed and payment is made. NO EXCEPTIONS.

Before registering at the WPRD, please check the following to be sure your registration packet is complete:

- ☐ Check made payable to **Town of Wilbraham** (Check encouraged to avoid convenience fees with using a credit card, **cash is not accepted**)
- ☐ WPRD Registration Form with Policies and Procedures (Parent/guardian **AND** participant signature required)
- ☐ WPRD Participant Information Form (Parent/guardian signature required)
- ☐ Ski Sundown Group Participant Information & Program Agreement (Parent/guardian **AND** participant signature required)

- Participant and Parent/Guardian must watch the Ski Sundown NSSA Safety Video and Guidelines

WPRD 2026 SKI PROGRAM POLICIES & PROCEDURES

ELIGIBILITY

Ski Sundown's 5-week Friday Night Ski & Ride Program for 2026 is open to Grade 6-8 Wilbraham Middle School & school choice students only.

SPECIAL NEEDS

Please notify the Recreation Department at the time of registration if any skier/boarder requires special attention due to physical or medical issues. Ski Sundown has an incredible Adaptive Program.

EQUIPMENT

- Parents can drop equipment off at WMS between 7:00 – 7:30 a.m. in the front vestibule. No equipment is allowed on a school bus.
- No student is to be dropped off with equipment before 7:30 a.m.
- Equipment goes into the front vestibule of the school building. It is required that all students place their name on everything they plan on bringing.
- The WMS or the WPRD are NOT responsible for any lost or stolen items
- After school ends students may get their equipment and change into proper ski wear. No ski boots are to be worn on the bus.

Helmets are to be worn at all times while skiing/snowboarding. If a child is caught without a helmet, she/he will be warned once;
a second infraction will result in her/his pass being suspended for the remainder of the day

DROP OFF AND PICK UP PROCEDURE

Children should be ready at WMS between 2:15 p.m. – 2:30 p.m. **The bus will depart for Ski Sundown at exactly 2:30 p.m. - no exceptions will be made.** Parents must pick their children up between 10:00 p.m. – 10:15 p.m. at WMS. No child will be released to anyone other than the appointed parent unless a list of other acceptable people is given to a supervisor **prior to the bus leaving WMS.** Do not send anyone not on this list to pick up your child. Please be on time when picking up your child/children. Be considerate of our chaperones, they have just spent seven fun but very exhausting hours supervising the skiers and would like to go home. We will not leave a child unsupervised. If you are more than ten minutes late in picking your child up, your primary phone number will be called, then your emergency phone number. If we are unable to reach you and/or your emergency contacts, the Wilbraham Police Department will be called.

BEHAVIORAL POLICY

The Wilbraham Parks & Recreation Dept. (WPRD) has adopted a zero tolerance policy for this program. It is a privilege for the participants to partake in this event - any behavior deemed detrimental to the program by a supervisor and/or ski instructor will result in the student being immediately dismissed from the program. If your child is dismissed from the program **NO REFUND WILL BE GIVEN!** No staff member, child, or Ski Sundown patron shall be subjected to verbal or physical abuse by a child enrolled in this program. This includes, but is not limited to: humiliation, foul or abusive language, or ridicule.

-If your child “skips” his/her lesson, your child will not be allowed to attend the program the following week. A second offense will result in your child being removed from the program. **NO REFUNDS WILL BE ISSUED.**

-If at any time Ski Sundown personnel or a supervisor feels your child is skiing/snowboarding in a reckless or unsafe manner, we will pull your child’s ticket for the remainder of the day. Your child will also not be allowed to attend the program the following week. **NO REFUNDS WILL BE ISSUED.**

-The primary goal of these discipline measures is to ensure the safety of the group and to remain in good standing with Ski Sundown and the bus company. Behavior determined to be detrimental to the program is at the discretion

of the supervisors. Due to the nature of the program, students will not have the benefit of a “second chance.” Since parents will not be immediately available to discuss the behavioral issues, once determined by the supervisors all discipline decisions are final. If a participant is dismissed from the program, **A REFUND WILL NOT BE GRANTED UNDER ANY CIRCUMSTANCE.**

CHECK IN POLICY

In order to ensure the safety of all participants, the Ski & Ride Program will require participants to check in hourly with an assigned supervisor. A group of ten students will be assigned to a supervisor, and students are responsible for checking in with that supervisor at these times throughout the day:

2:15 – 2:30 p.m.	Check in at WMS
3:45 – 4:00 p.m.	Check in at Ski Sundown
5:50 p.m.	Check in at lodge
7:10 p.m.	Check in half way through open ski at lodge
8:00 p.m.	Check in at the end of open ski at lodge
8:30 p.m.	Check in prior to bus departing Ski Sundown
10:00 – 10:15 p.m.	Check out with student and parent/guardian at WMS

If a student purposely disregards a check in with their appropriate supervisor at the given time, he/she will be treated as missing and located by ski patrol. He/she will not be allowed to participate for the rest of the evening. They will spend the remaining time in the lodge with their supervisor, and further discipline may follow if deemed necessary.

REFUND POLICY

- In the event the WPRD cancels the program, you will receive a full refund. Please allow at least 30 business days for a refund check to be processed
- **WPRD Refund Deadline is November 24th**, and will only be processed if a replacement participant can be found.
- **Prior to January 5, 2026** Ski Sundown will issue a refund for their fees ONLY (the WPRD Admin/Bus fee is **NON-REFUNDABLE**). Once the program has started no refunds will be given under any circumstance. **Please read Ski Sundown’s policies.**
- If the program is cancelled due to inclement weather or no snow, no refunds will be given. The WPRD will attempt to coordinate a make-up day with Ski Sundown, however transportation will only be provided if a bus is available. If a make-up day cannot be coordinated no refunds will be given.
- Single absences will not be refunded
- If a participant is dismissed from the program for disciplinary issues, a refund will not be granted under any circumstance.

MISCELLANEOUS

- If a participant is injured during the Ski & Ride Program and must be transported to a hospital, he/she will be taken to Charlotte Hungerford Hospital in Torrington, CT
- No student is allowed back into the school after 2:30 PM
- School paraphernalia goes on the Ski Sundown bus with the child, items can be left on the bus during skiing/boarding.
 - Food can be purchased at the Ski Lodge. No eating will be allowed on the bus, and no stops will be made along the trip.
 - No one is allowed to go home from Ski Sundown by transportation other than the bus, unless written permission from a parent is given to a chaperone **prior to the bus leaving WMS**
- If the mountain has to close Ski Sundown will offer a make-up date, however transportation will only be provided if a bus is available.
- If school or after school activities are cancelled, then the Ski Sundown Program is cancelled regardless of the weather
- If school is cancelled and Ski Sundown is open, Ski Sundown will offer a make-up date. Transportation will only be provided if a bus is available.

PROGRAM DATES

- The Ski Sundown program takes place on Friday nights for the following five weeks (weather dependent):

- Friday, January 9, 2026
- Friday, January 16, 2026
- Friday, January 23, 2026
- Friday, January 30, 2026
- Friday, February 6, 2026
- **IF A SESSION IS CANCELLED MAKE-UP DATES DEPEND ON SKI SUNDOWN AND BUS COMPANY AVAILABILITY**

IMPORTANT NUMBERS/INFORMATION

Ski Sundown Ski Area:	860-379-7669
Ski Sundown Website:	www.skisundown.com
Wilbraham Parks & Recreation Department:	413-596-2816

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WILBRAHAM PARKS & RECREATION DEPARTMENT
45C POST OFFICE PARK, WILBRAHAM, MA 01095

WPRD SKI SUNDOWN 5-WEEK SKI PROGRAM REGISTRATION FORM

Registration runs October 14-October 27 or until program is full

Program begins Friday, January 9th, 2026

NAME: _____ D.O.B.: _____ AGE: _____ GRADE: _____

ADDRESS: _____ MALE / FEMALE
(STREET, CITY, ZIP)

EMAIL ADDRESS: _____
* we will be sending information via email – please check it daily

HOME PHONE: _____ CELL: _____

PARENT/GUARDIAN(S) NAMES: _____

1) EMERGENCY CONTACT

NAME/RELATIONSHIP: _____ PHONE: _____

2) EMERGENCY CONTACT

NAME/RELATIONSHIP: _____ PHONE: _____

WILL PARENT CHAPERONE? YES NO

PARENT CHAPERONE NAME: _____ ALL 5 WEEKS? _____ 3 or 4 WEEKS? _____
(please circle one)

COSTS FOR PROGRAM: (please check ONE of the options below)

- | | |
|--|-----------------|
| <input type="checkbox"/> OPTION 1: WPRD Bus Fee Only (Ski Sundown Pass Holder) | \$250.00 |
| <input type="checkbox"/> OPTION 2: WPRD Bus Fee & Equipment Rental (NO lift or lesson) | \$400.00 |
| <input type="checkbox"/> OPTION 3: WPRD Bus Fee & Lift Ticket (NO lesson or equipment) | \$475.00 |
| <input type="checkbox"/> OPTION 4: WPRD Bus Fee & Lesson/Lift Ticket Package (NO equipment) | \$610.00 |
| <input type="checkbox"/> OPTION 5: WPRD Bus Fee & Life Ticket & Equipment Rental (NO lessons) | \$625.00 |
| <input type="checkbox"/> OPTION 6: WPRD Bus Fee & Lesson/Lift Ticket Package & Equipment | \$760.00 |

Credit cards & checks are accepted - no cash accepted. Make checks payable to Town of Wilbraham

***NOTE: If a credit card is used for payment, there is a convenience fee charged**

REFUND POLICY:

- In the event the WPRD cancels the entire program you will receive a full refund. Please allow at least 30 business days for a refund check to be processed.
- Prior to January 5, 2025 Ski Sundown will issue a refund for their fees ONLY (the WPRD Bus fee is NON-REFUNDABLE). All refund requests must go through the Group Leader at the WPRD Office.
- Once the program has started no refunds will be given under any circumstance
- No refunds will be given for days cancelled due to inclement weather even if make-up days cannot be arranged
- Single absences will not be refunded

- If a participant is dismissed from the program for disciplinary issues, a refund will not be granted under any circumstance
- Lesson time and/or program (ski or snowboard), once selected, may not be changed for any reason

PLEASE READ THE FOLLOWING CAREFULLY

I, _____ have read and understand all the policies and procedures outlined in the registration packet concerning my child partaking in the Ski Sundown Program.

I agree to have my child/ward, _____, abide by these rules and regulations. I will have my child/ward read the above information so that there are no misunderstandings as to what is expected of him/her.

X _____
PARENT/GUARDIAN SIGNATURE DATE

X _____
PARTICIPANT SIGNATURE (Required) DATE

WILBRAHAM PARKS & RECREATION DEPARTMENT WAIVER

I, the undersigned parent and/or guardian of _____, a minor, on the date of _____, do hereby consent to my child's participation in voluntary recreational programs of the Town of Wilbraham. I agree not to sue and also agree to forever release the Town of Wilbraham, the H.W.R. School District, their servants, officers, officials, employees, agents and ("the releasees") assisting or participating in voluntary recreational programs of the Town of Wilbraham from any and all claims, rights of action and causes of action that may arise in the past, or may arise in the future, directly or indirectly, from personal injuries to my child or property damage resulting from my child's participation in the Town of Wilbraham voluntary recreational programs.

I also promise, to indemnify, defend, and hold harmless the releasees against any and all legal claims and proceedings of any description that may have been asserted in the past, or may be asserted in the future, directly or indirectly, arising from personal injuries to my child or property damage resulting from my child's participation in the Town of Wilbraham voluntary recreational programs.

I further affirm that I have read this Consent and Release Form and that I understand the contents of this form. I understand that my child's participation in these programs is voluntary and that my child and I are free to choose not to participate in said programs. By signing this form, I affirm that I have decided to allow my child to participate in the Town of Wilbraham's athletic recreational programs with full knowledge that the releasees will not be liable to anyone for personal injuries and property damage my child or I may suffer in voluntary Town of Wilbraham recreational programs.

I have read, understand and agree to all of the above information:

X _____
SIGNATURE OF PARENT/GUARDIAN RELATIONSHIP DATE

WPRD Office Use Only:

- ☐ Check made payable to **Town of Wilbraham** (Check or charge are accepted, **cash is not accepted**)
- ☐ WPRD Registration Form with Policies and Procedures (Parent/guardian **AND** Participant signature required)
- ☐ Ski Sundown Group Participant Information & Program Agreement (Parent/guardian signature required)
- ☐ WPRD Participant Information Form (Parent/guardian signature required)

DATE: _____ TOTAL PAID: \$ _____ CHECK #: _____
CC: _____

SKI SUNDOWN SKI & RIDE PROGRAM PARTICIPANT INFORMATION FORM

Please complete this form and return (along with registration form) to the Wilbraham Parks & Recreation Department. This information will be used only in the interest of your daughter/son and will help make your participant's experience positive. This information will only be shared with the trip chaperones and program staff.

Participant's Name _____ Grade _____

List of names of other people you will allow us to release your child/children to: **(CHILD WILL NOT BE RELEASED TO ANYONE BUT REGISTERED PARENT UNLESS HIS/HER NAME APPEARS HERE):**

Name: _____ Contact #: _____

Name: _____ Contact #: _____

Name: _____ Contact #: _____

Is there anything the staff should know in regard to his/her medical history (allergies and/or medications), or any issues you feel the staff should be aware of?

Any additional information regarding special needs? (Please see the Special Needs section in the registration packet)

In the event medical treatment is deemed necessary, I understand that every effort will be made to contact a parent/guardian. In the event I cannot be reached, I hereby give my permission to the medical personnel to treat and/or transport and/or a physician to administer any and all medical treatment my child may require.

Policy Holder's Name	Insurance Company	Policy Number
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X _____
Signature of Parent/Guardian

Date

Information provided by: _____

Relation to participant: _____

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